**A&S Council Meeting Notes**

**Monday, February 15, 2021**

**3:30 pm** [**Virtual**](https://drake-edu.zoom.us/j/88938443277)

In Attendance: McCrickerd, Mori, Crowell, Newman, Vitha, McCarthy, Klinge, Huey, McCoy, Kaplan, Luttrell,

**Call to Order**

**Approval of Minutes**

Monday, December 7, *see attachment*

**Report from Council Chair**

* Dean’s Evaluation is going forward; working on students. Faculty/staff evaluation has closed
* Asking Faculty Senate to ask how much money they have spent out-of-pocket for teaching purposes.

**Report from Dean**

* Curt Cardwell is going to be able to awarded emerti faculty status; looking to see about an announcement; celebration of life will most likely be in April/May
* Admissions update: Currently higher than last year, built the budget on 750 incoming students, BOT has approved a 7million dollar deficit for next year
* Fall planning; schedules for the fall are ongoing. Lots of questions on how to define in-person in the fall. Plan is that the first 2 weeks will be remote, COVID capacity which means that some students can’t be in person all the time.
* Hiring: 2 failed searches at this time (ABA-online, tech-law); Cybersecurity, CS, Math still open
* Questions: 1) In-person graduation; the idea is to plan in the stadium, small number of people, they have to register. 2) Wellness program; executive coaching firm to be providing this to us?

**Report from Student Senator**

* Student portion of Dean’s Evaluation will be happening this week
* Working on the next newsletter for the A&S students
* Unity Roundtable will be having their balance
* Not approving any new groups this spring

**Report from Committee Chairs**

* Diversity: Meredith: 1) Updating the website to make it tidier and with updated information. 2) scheduling additional training for A&S faculty (March 5th), have at least 4 topics lined up for this spring. 3) first draft a diversity statement for the college and get some feedback and more specific goals to the college’s diversity and inclusion
* Tech Committee: Frustration on turning on live-captioning in Zoom; our Zoom account does not have Cloud-based component. Teams does have closed captioning; wanting to pilot other options. Can pay to have someone transcribe it, but it is pricey. Wanting to contact Michelle Laughlin. Livestreaming issues are working. The kiosks are not yet operational in Meredith.

**Curriculum Committee Recommendations**

* **New Courses**
  + CHEM 010
  + CS 145/STEM 285
* **Course Change Proposal**
  + Math 144
* Approved unanimously

**Discussion regarding Promotion & Tenure aspects of handbook**

* Clarifying language
  + Minor issues with numbering, possible ambiguous language. Will go through and decide what are simple changes.
* Service component-evaluated by provost office ad-hoc committee
  + Hidden labor; service and time that faculty are spending based on who they are-race, gender, sexuality. Either from students or specific committees. Not being recognized as service. Service as a route to promotion; for those who do transformative work in the college/university. Just as important as scholarship. Could use service as marketing point for admissions. Other college’s use service differently for promotion to assoc and promotion to full. Inconsistent rules across campus. Evaluation of how involved they were in the service and what they achieved.
  + Should there be multiple pathways; some from research and some from service. Don’t want them to ignore service for research. Wondering if tenure-track faculty should be doing as much service as those who are senior members.

**Motion re: Vice-Chair of Council:** The Vice-chair will serve as a liaison between Department Chairs & Directors, on the one hand, and Council on the other.  The Vice-Chair will meet regularly with Chairs and Directors.  One way the Vice-Chair might do this is by attending the meetings that the Dean convenes with Chairs & Directors.

Discussion; Motion to amend the statement to add in a minimum number of meetings. “(at least twice per semester)” Motion to amend the statement to: The Vice-Chair will serve as a liaison between Department Chairs and Directors, on the one hand, and Council on the other. The Vice-Chair will meet regularly with Chairs and Directors. For example, the Vice-Chair could attend the meetings that the Dean convenes with Chairs and Directors.

Approved unanimously; will need to go to vote by entire college

**ABA Specialization**

Approved unanimously

**Chemistry Major Changes**

Approved unanimously